

14 August 2018

## **ANNUAL GENERAL MEETING OF CORPORATE MEMBERS**

### **NOTICE OF MEETING**

Notice is hereby given that the Annual General Meeting of Corporate Members of the Institution will be held on Wednesday 12 September 2018 at 1.15pm in Piazza Suite 5, NEC, Birmingham, B40 1NT.

### **AGENDA**

1. Confirmation of proxies
2. CIWM Review of 2017, Trustees' Report and financial statements for the year ended 31 December 2017.
3. Membership of the General Council 2018/19
4. Proposed changes to the Constitution
5. Appointment of Auditors
6. Vote of Thanks

By Order of the General Council

During the AGM, there will be an opportunity for Corporate members of the Institution to ask questions relevant to the business of the meeting. Questions that either relate to other matters, or would interfere unduly with the business of the meeting; or would involve the disclosure of confidential information; or refer to information which has already been published on CIWM's website; or which it is not in the interests of CIWM to answer, may not be answered. If you wish to ask a question it would assist the preparation for and good order of the meeting itself, if you could notify CIWM in advance by either emailing [ceo@ciwm.co.uk](mailto:ceo@ciwm.co.uk) or writing to the CEO.



# CHARTERED INSTITUTION OF WASTES MANAGEMENT ANNUAL GENERAL MEETING OF CORPORATE MEMBERS TO BE HELD ON 12 SEPTEMBER 2018

## REPORTS

**\*Agenda Item 2 – CIWM Review of 2017, Trustees' Report and financial statements for the year ended 31 December 2017.**

**Proposed Resolution 1**

That the CIWM Review of 2017, Trustees' Report and consolidated Financial Statements for the year ended 31 December 2017 be received.

**\*Agenda Item 3 – Membership of the General Council 2018/19**

List of members of the General Council, the Trustees, for 2018/19 (information only)

**\*Agenda Item 4 – Proposed changes to the Constitution**

- a. Proposed changes to the Bye-Laws of the Institution

**Proposed Resolution 2**

'That the amendments to the Bye-Laws of the Institution set out in the Appendix 1 be approved'

- b. Proposed changes to the Regulations of the Institution

**Proposed Resolution 3**

'That the amendments to the Regulations of the Institution set out in the Appendix 1 be approved'

- c. Privy Council Allowance

**Proposed Resolution 4**

'That the General Council be empowered to accept any alteration of, or addition to, the foregoing resolutions 2 and 3 which may be required by Her Majesty in Council or the Lords of her Majesty's Most Honourable Privy Council as a condition precedent to the allowance of the proposals provided for by such resolutions.'

**Agenda Item 5 – Appointment of Auditors**

**Proposed Resolution 5**

That Kingston Smith LLP be appointed as the Institution's Auditors for the accounting year ended 31 December 2018 at such remuneration as shall be agreed by the Executive Committee of the Institution's General Council.

**\* Minutes of the AGM Meeting held on 13 June 2017**

**\* Presidential Letter**

\*Documents relating to these Items are available on the CIWM website [www.ciwm.co.uk](http://www.ciwm.co.uk). However any Corporate Member wishing to receive printed copies of these documents should contact CIWM either by returning the request slip on the reverse of the enclosed letter; or by sending their request by email to [ceo@ciwm.co.uk](mailto:ceo@ciwm.co.uk). To be valid, requests must include the member's full name, address and membership number. If no valid request is received the member will be deemed to have accepted delivery and receipt of these documents electronically.

