

General Data Protection Regulations

is your business ready for May 2018?

The new GDPR are the most significant changes to Data Protection for 20 years.

With tougher fines for non-compliance and giving people more rights over what companies do with their personal data, it's imperative that all businesses understand and are fully prepared for the changes.



ActifHR

Where people matter...

ActifHR can review your business to make sure it is compliant with the GDPR.

For a fixed fee we can:

- Assess your current Data Protection compliance
- Assist your business with a GAP Analysis of Personal Data
- Advise your business on the key requirements of GDPR
- Help you identify the lawful basis for processing data and document it
- Update your current Employment Contracts to be GDPR compliant
- Update your Data Protection Policy or provide you with a suitable policy
- Review the consents you currently have for employees and customers
- Helping you draft a suitable privacy policy

Our Fixed Fees:

Business Size	Less than 10 employees	11-50	51-100	More than 100
Fixed Fee	£995	£1495	£1995	Separate quote

Contact us for a non-obligatory discussion

Our Services

RECRUITING	RETAINING	RELEASING
Selection & On-boarding	Managing & Developing	Terminating & Exiting
Job design and competency frameworks	Performance and Absence Management	Redundancy & employee consultation
Recruitment & selection programmes	Personal development workshops and tools	Exit interviews
Interview support	Training	Employee Termination of Employment Negotiation
Employment contracts and Company Handbooks	Investigations, grievances, disciplinary and appeal processes	Employee Settlement Agreements
All employee documentation	Change Management	ACAS Early Conciliation Support
Induction	Employee engagement and well-being campaigns	Early Stage Employment Tribunal support
End of probation reviews	Performance, career coaching and executive coaching	Outplacement support

Caroline Robertson, CEO

Caroline has a wealth of experience supporting business clients with practical hands on HR and Employment Law advice.

Caroline's pragmatic approach helps businesses of all sizes deal with complex HR situations. She qualified as a Solicitor in 1999 and now runs an HR consultancy to business.



ActifHR

Where people matter...

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